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UNDP

ORGANIZATIONAL MATTERS

Decisions adopted by the Executive Board at its second regular session 1997 (10-14 March 1997)

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97/7. Revision of UNFPA Financial Regulations

The Executive Board

Approves the inclusion of a new regulation 14.7 in the UNFPA Financial Regulations and Rules under Article XIV - "Internal Control":

"Regulation 14.7 In conformity with Executive Board decision 96/3, UNFPA may procure and hold stocks of essential contraceptive products in order to promptly respond to emergency requests for assistance. The inventory value of these stock holdings shall be shown in the accounts as an asset."

14 March 1997

97/8. United Nations Capital Development Fund

The Executive Board

1. Welcomes the report of the Administrator (DP/1997/9);

2. Endcrses the implementation of the new policy focus of the United Nations Capital Development Fund, which concentrates its activities on local governance, decentralization, participation and micro-financing;

3. Also endorses the current reorganization efforts, with a view to creating a more decentralized and effective organization and recommends that in the monitoring and evaluation, particular attention should be given to the modus operandi of the Fund and the relationship between headquarters and the field;

4. Encourages the Fund and the United Nations Development Programme to intensify their collaboration in all relevant areas, including in the design and implementation of country cooperation frameworks, taking into account the comparative advantages of the Fund, e.g., in the field of local governance and micro-financing;

5. Requests the Fund to improve the dissemination of successful project and programme experience in order to foster replication of these successes;

6. Welcomes the commitment of a number of donor countries to support the Fund in a more predictable and assured manner and invites traditional and new donors as well as recipient countries to contribute to the Fund.

14 March 1997

97/9. Guidelines for improving the implementation of regional cooperation programmes

The Executive Board

1. Requests the Administrator to present to the Executive Board for its consideration and approval at the first regular session 1998, an implementation strategy paper for each individual regional cooperation programme; the implementation strategy papers should incorporate the following elements:

(a) The findings of the United Nations Development Programme evaluation entitled "Global, interregional and regional programmes: an evaluation of impact" (November 1996);

(b) A more detailed assessment of lessons learned from previous regional cooperation programmes and their integration into the programming and implementation of the next programmes;

(c) A narrow range of priorities and themes, within a programme-based approach, focusing on areas requiring regional cooperation;

(d) The identification of the role and comparative advantage of UNDP participation in initiatives for regional cooperation and its collaboration with relevant bodies of the United Nations system, including the regional commissions;

(e) Clear linkages between thematic areas in regional programmes and global programmes and between thematic areas and activities in regional programmes and priority programmes at the country level;

(f) An articulation of the strategy through objectives-based programme management techniques, such as the logical framework technique;

(g) A clear presentation of expected results, including identification of target groups and beneficiaries;

(h) A clear linkage between programme objectives and budgetary resources for implementation;

(i) An estimate of resource allocation among thematic areas and institutions;

2. Also requests that each implementation strategy paper contain a strategy for monitoring and evaluation, including practical performance indicators and benchmarks, which will enable the Executive Board to assess the impact of regional cooperation programmes;

3. Emphasizes the need for clear, concise language in the presentation of the regional implementation strategy papers;

4. Also emphasizes the need for regional ownership of the regional programmes and the importance of strengthening the capacity for regional execution

by national, subregional and regional institutions, including by the private sector, non-governmental organizations, and academic institutions;

5. Further emphasizes the need to ensure sustainability in the implementation of thematic initiatives included in the regional cooperation programme;

6. Requests the Administrator to present at the first regular session 1998, a timetable for the mid-term review of all regional programmes and to include in the implementation strategy paper for each region a proposal concerning the methodology for the mid-term review;

7. Also requests the Administrator, based on the experience gained during the implementation of the present decision, to elaborate strategic guidelines for the development, implementation, monitoring and evaluation of the regional programme that will apply to all regions.

14 March 1997

97/10. Overview of decisions adopted by the Executive Board at its second regular session 1997

The Executive Board

Recalls that during the second regular session 1997 it:

ITEM 1: ORGANIZATIONAL MATTERS

Approved the agenda and work plan for its second regular session 1997 (DP/1997/L.2/Rev.1) as amended;

Agreed to the following schedule of future sessions of the Executive Board in 1997 and 1998 subject to approval of the Committee of Conferences:

Annual session 1997	12-23 May 1997
Third regular session 1997	15-19 September 1997
First regular session 1998	19-23 January 1998
Second regular session 1998	20-24 April 1998
Annual session 1998	8-19 June 1998 (Geneva)
Third regular session 1998	14-18 September 1998

Agreed to the subjects to be discussed at the annual session 1997 of the Board, as listed in table 3 of the annex;

UNDP SEGMENT

ITEM 2: COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS

Adopted decision 97/9 of 14 March 1997 on guidelines for improving the implementation of regional cooperation programmes;

Approved the following regional cooperation frameworks taking into account the comments made thereon:

First regional cooperation framework for Africa (DP/RCF/RBA/1);

First regional cooperation framework for Asia and the Pacific (DP/RCF/RAP/1);

First regional cooperation framework for Europe and the Commonwealth of Independent States (DP/RCF/REC/1);

Approved the following country cooperation frameworks:

I

First country cooperation framework for Eritrea (DP/CCF/ERI/1);

First country cooperation framework for Ethiopia (DP/CCF/ETH/1);

First country cooperation framework for Mauritania (DP/CCF/MAU/1);

First country cooperation framework for Namibia (DP/CCF/NAM/1);

First country cooperation framework for Uganda (DP/CCF/UGA/1);

II

First country cooperation framework for Bhutan (DP/CCF/BHU/1);

First country cooperation framework for India (DP/CCF/IND/1);

First country cooperation framework for Laos (DP/CCF/LAO/1);

First country cooperation framework for Mongolia (DP/CCF/MON/1);

First country cooperation framework for Papua New Guinea (DP/CCF/PNG/1);

III

First country cooperation framework for Croatia (DP/CCF/CRO/1);

First country cooperation framework for Romania (DP/CCF/ROM/1);

First country cooperation framework for Uzbekistan (DP/CCF/UZB/1);

First country cooperation framework for Latvia (DP/CCF/LAT/1);

First country cooperation framework for Poland (DP/CCF/POL/1);

IV

First country cooperation framework for Colombia (DP/CCF/COL/1);

First country cooperation framework for Panama (DP/CCF/PAN/1);

V

Took note of the extension of the following country programmes:

Extension of the fifth country programme for Haiti (DP/CP/HAI/5/EXTENSION I);

Extension of the sixth country programme for Kenya (DP/CP/KEN/6/EXTENSION I);

VI

Took note of the first cooperation framework for technical cooperation among developing countries (DP/CF/TCDC/1) with comments made thereon;

VII

Took note of the note by the Administrator on assistance to Afghanistan (DP/1997/7);

Took note of the format and timing for review of the new programming cycle (DP/1997/CRP.7);

Took note of the earmarkings for the target for resource assignment from the core for 1997-1999 (DP/1997/8);

Took note of the note on national execution (DP/1997/CRP.8) with the comments made thereon;

ITEM 3. UNITED NATIONS CAPITAL DEVELOPMENT FUND

Adopted decision 97/8 of 14 March 1997 on United Nations Capital Development Fund;

ITEM 4. UNDP: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS

Took note of strategy outline for the budget 1998-1999 (DP/1997/CRP.9) with comments made thereon;

UNFPA SEGMENT

ITEM 5: UNFPA: COUNTRY PROGRAMMES AND RELATED MATTERS

I

Approved the assistance to the Government of Angola (DP/FPA/CP/173);

Approved the assistance to the Government of Burkina Faso (DP/FPA/CP/187);

Approved the assistance to the Government of Central African Republic (DP/FPA/CP/182);

Approved the assistance to the Government of Comoros (DP/FPA/CP/171);

Approved the assistance to the Government of Eritrea (DP/FPA/CP/183);

Approved the assistance to the Government of Gambia (DP/FPA/CP/178);

Approved the assistance to the Government of Guinea (DP/FPA/CP/181);

Approved the assistance to the Government of Namibia (DP/FPA/CP/175);

Approved the assistance to the Government of Nigeria (DP/FPA/CP/190);

Approved the assistance to the Government of Senegal (DP/FPA/CP/176);

Approved the assistance to the Government of Togo (DP/FPA/CP/172);

Approved the assistance to the Government of Uganda (DP/FPA/CP/177);

II

Approved the assistance to the Government of India (DP/FPA/CP/193);

Approved the assistance to the Government of Lao People's Democratic Republic (DP/FPA/CP/174);

III

Approved the assistance to the English-speaking Caribbean countries (DP/FPA/CP/179);

Approved the assistance to the Government of Cuba (DP/FPA/CP/188);

Approved the assistance to the Government of the Dominican Republic (DP/FPA/CP/186);

Approved the assistance to the Government of Ecuador (DP/FPA/CP/192);

Approved the assistance to the Government of El Salvador (DP/FPA/CP/189);

Approved the assistance to the Government of Haiti (DP/FPA/CP/191);

Approved the assistance to the Government of Peru (DP/FPA/CP/185);

IV

Approved the assistance to the Government of Lebanon (DP/FPA/CP/184);

Approved the assistance to the Government of Sudan (DP/FPA/CP/194);

V

Approved the assistance to the Government of Albania (DP/FPA/CP/180;

ITEM 6: OTHER MATTERS

Took note of the report on follow-up to the Economic and Social Council resolution 95/56 (DP/1997/CRP.10);

Took note of the response to the recommendations of the external evaluation of the United Nations Development Fund for Women (DP/1997/CRP.11) with the comments made thereon;

Took note of the oral report on the Reserve for Field Accommodation;

Took note of the oral report on the accountability system of UNDP;

Took note of the oral report on follow-up to Executive Board decision 97/1: UNICEF/WHO/UNFPA Coordinating Committee on Health;

Approved the nominations of Antigua and Barbuda, Netherlands, Russian Federation and Zambia to represent the Executive Board on the new UNICEF/WHO/UNFPA Coordinating Committee on Health and authorized the Bureau to approve a nomination from the Asia and Pacific region, with the nominations of all representatives and alternates to be confirmed at the annual session; also approved that the President of the Executive Board serve as ex officio member of the Committee.

Adopted decision 97/7 of 14 March 1997 on the revision of UNFPA Financial Regulations.

14 March 1997

ANNEX

EXECUTIVE BOARD OF UNDP/UNFPA TENTATIVE AGENDA FOR 1997

Table 1. First regular session 1997 (13-17 January 1997)
(5 working days)

Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.1)	A		Provisional agenda, annotations, list of documents
	Official	A		Report on the third regular session 1996
	Official	I	1/2 day	Decisions adopted by the Executive Board in 1996
	CRP	I		Matters relating to the rules of procedure, documentation and functioning of the Executive Board
	CRP	A		Annual work plan 1997 for UNDP/UNFPA Executive Board
				UNFPA SEGMENT
2				COUNTRY PROGRAMMES AND RELATED MATTERS
	Official	A	1 day	Country programmes
3				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	I	1/2 day	Audit reports
4	Official	A	1/2 day	COORDINATION IN HEALTH POLICY AND PROGRAMMING
				UNDP/UNFPA SEGMENT
5				HARMONIZATION OF PRESENTATION OF BUDGETS
	Official	A	1/2 day	Harmonization of presentation of budgets and accounts
				UNDP SEGMENT
6				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	1/2 day	Country cooperation frameworks and global/regional cooperation frameworks
7				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	I		Audit reports

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Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	CRP	I		Implementation of decision 96/40 on management, accountability and reserve for field accommodation
	CRP	I	1/2 day	Additional information on cost segments at UNDP headquarters
	Oral	I		Report on the accountability system of UNDP
8				UNITED NATIONS DEVELOPMENT FUND FOR WOMEN
	CRP	I	1/2 day	Follow-up to decision 96/43
9				OTHER MATTERS
	CRP	I	1/4 day	Follow-up to Economic and Social Council resolution 95/56

Abbreviations: A = action; CRP = conference room paper; and I = information.

Table 2. Second regular session 1997 (10-14 March 1997)

(5 working days)

Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.2)	A		Provisional agenda, annotations, list of documents
	Official	A		Report on the first regular session 1997
				UNDP SEGMENT
2			1½ days	COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A		Country cooperation frameworks and regional cooperation frameworks
	CRP	A		Format and timing for review of the new programming arrangements (96/7)
	Official	I		Earmarkings for the target for resource assignment from the core (TRAC) for 1997-1999
	CRP	I	½ day	National execution
3				UNITED NATIONS CAPITAL DEVELOPMENT FUND
	Official	A	½ day	United Nations Capital Development Fund (including strategy and business plans)
4				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	CRP	A		Outline of overall strategy for the budget for the biennium 1998-1999
			½ day	(96/41, para. 4)
	Oral	I		Report on the accountability system of UNDP
				UNFPA SEGMENT
6	Official	A		COUNTRY PROGRAMMES AND RELATED MATTERS
7				OTHER MATTERS including:
	Oral	I		- Report on Reserve for Field Accommodation
	CRP *	I	2 days	- Revised report on follow-up to ECOSOC resolution 95/56
	CRP	I		- Response to the recommendations of the external evaluation of UNIFEM

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Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
	Official	A		- Proposed revision of UNFPA Financial Regulations
	Oral	I		- Report on the UNICEF/WHO/UNFPA Coordinating Committee on Health

Abbrev tions: A = action; CRP = conference room paper; and I = information.

Note: Informal consultations on UNDP Change Management held during the session.

Table 3. Annual session 1997 (12-23 May 1997)
(10 working days)

Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.3)	A		Provisional agenda, annotations, list of documents/work plan
	Official	A		Report on the first and second regular sessions 1997
	Official	A		Rules of procedure: report of ad hoc open-ended working group
				UNFPA SEGMENT
2	Official			REPORT OF THE EXECUTIVE DIRECTOR FOR 1996
		I	1½ days	- Programme priorities
		I		- Statistical overview
		I		- Regional overview
3	Official	I	½ day	- Evaluation activities
4	Official	A	½ day	WORK PLAN FOR 1998-2001
5	Official	A	1 day	PROGRAMMING PROCESS
6	Official	A	½ day	INFORMATION AND COMMUNICATION STRATEGY
				UNDP/UNFPA SEGMENT
7	Official	I		Reports of UNDP and UNFPA to the Economic and Social Council
2 & 8	Official	I	½ day	Reports of UNDP and UNFPA on internal oversight
				UNDP SEGMENT
8				ANNUAL REPORT OF THE ADMINISTRATOR
	Official	A		Introduction by the Administrator
	Official	A		Main programme record, including reporting on special funds (7 parts)
	Official	I		United Nations System-wide Special Initiative for Africa
	Official	I		Assistance to the Palestinian people
	Official	I	2½ days*	Evaluation
	Official + CRP	A		Change management
	Official	I		Report of the Joint Inspection Unit
	Official	I		Statistical annex
	CRP *	I		Resources

* Timing includes one day special event on poverty eradication to be held on Tuesday, 20 May 1997.

Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
9				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	½ day	Country cooperation frameworks and regional cooperation frameworks
10				COMMUNICATION AND INFORMATION PROGRAMME
	Official	I	½ day	UNDP information and publication policy (96/22)
11				UNITED NATIONS DEVELOPMENT FUND FOR WOMEN
	Official	A	½ day	United Nations Development Fund for Women (95/18)
12				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	CRP	I	1 day	Report on the accountability system of UNDP
13				UNITED NATIONS OFFICE FOR PROJECT SERVICES
	Official	A		Report on the United Nations Office for Project Services (96/33)
14			½ day	OTHER MATTERS

Abbreviations: A = action; CRP = conference room paper; I = information; and ICPD = International Conference on Population and Development.

Table 4. Third regular session 1997 (15-23 September 1997)

(5 working days)

Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
	Official (DP/1997/L.4)	A		Provisional agenda, annotations, list of documents
	Official	A	½ day	Report on the annual session 1997
	CRP	I		Outline for Executive Board work plan 1998
				UNDP SEGMENT
2				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	A		Budget estimates for the biennium 1998-1999 - 96/41, para. 4 - (including detailed costs of publication and of their distribution - 96/22)
	Official	A	1½ days	Revised budget estimates for the biennium 1996-1997
	Official	I		Annual review of the financial situation 1996
	Official	I		Activities of Inter-Agency Procurement Services Office
	Official	I		Subcontracts awarded and major equipment ordered
3				UNOPS: FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	A		Budget estimates for the biennium 1998-1999
	Official	A	½ day	Revised budget estimates for the biennium 1996-1997
	Official	I		Audit reports
4				COUNTRY COOPERATION FRAMEWORKS AND RELATED MATTERS
	Official	A	½ day	Country cooperation frameworks and regional cooperation frameworks
		A		Revised global cooperation framework (97/5

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Item No.	Nature of report	Action/ Information	Time Allotted	Item and subject
1				ORGANIZATIONAL MATTERS
				UNFPA SEGMENT
6				FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS
	Official	A		Biennial budget estimates
	Official	A		Annual financial review, 1996
	Official	I	1½ days	Implementation and monitoring of technical support services arrangements
	Official	I		Evaluation of UNFPA training activities
7	Official	A	½ day	COUNTRY PROGRAMMES AND RELATED MATTERS
8				OTHER MATTERS

Abbreviations: A = action; CRP = conference room paper; I = information; and UNOPS = United Nations Office for Project Services.

Note: Review of field visits will be taken up in informal consultations during the session.